



## KENSINGTON PRIMARY SCHOOL COUNCIL MINUTES

Wednesday 14 May 2014, Meeting 03/2014

1. **Welcome:** Meeting opened at 5:07 pm  
Marie Short resigned from council earlier in the week. Marie was thanked (in absentia) for her contribution during her term.
2. **Apologies:** Marie Short
3. **Attendance:** Geoff Smith, Bruce Macauley, Belinda Moharich, Dale Collins, Kevin Trent, Lesley Harris, Lisa Williamson, Martha Walters, Michael Rosich, Raema Stanford, Rick Hughes, Steven Davis, Terrence Pestana (for Sandra Cook)

#### 4. Correspondence

**In:** Nil

**Out:** Nil

#### 5. Confirmation of Minutes of Previous Meetings

The Council considered the minutes of the meeting of 19 March 2014. Lisa Williamson requested a minor amendment to item 6.2 advising that the full Behaviour Management policy document (i.e. for teaching staff) already exists and that only the summarised version (for parents and the website) remained outstanding. The minutes were passed with this amendment.

**Moved:** Steve Davis

**Seconded:** Kevin Trent

#### 6. Business Arising from Meeting held Wednesday 19 March 2014

##### 6.1 Parking around the School

**Geoff**

Bruce, Belinda and Geoff met with Kathryn Deedie (City of South Perth) where the various options were discussed. Kathryn advised that they have conducted their assessment and have prepared a concept drawing, however, funding for works to create the additional off-street parking is not in CoSP's budget for 2014 but could be provided for in 2015. KPS can apply for funding from the Education department.

Kathryn advised that this precinct (including school) is under a wider traffic assessment. It was recommended that we should still drive to progress this independently to the precinct review. Belinda is in contact with a traffic planner who has offered to prepare a traffic plan at a significantly reduced rate to assist. Kathryn will issue the concept proposals for our information/review. CoSP is also conducting the infrastructure review to encourage greater use of bicycle transport.

**Action:** Await for feedback from Kathryn and review how we progress from there (including having the traffic plan prepared).

**6.2 Behaviour Management Policy Review** **Lisa**

Lisa continues to prepare the summarised version of the Behaviour Management (2008) policy document (for parents and publishing on the school's website).

**Action:** Lisa to issue a draft of the summarised Behaviour Management document for review prior to the next meeting.

**6.3 2014 School Budget Review** **Bruce**

Council members to 'pass the word' to the wider school community that the school is able to receive donations of consumable items (cleaning products, tissues, paper towels, liquid soap, etc) should they wish to contribute.

**Action:** Bruce to follow up with teachers to see where the school community can assist the school minimise costs (e.g. recycling single sided printed paper for kindy/art, etc).

**6.4 Advertise for new Council Role** **Geoff**

Two parent positions now available and four (4) nominations have been received to date. Under the school council constitution, the vacant parent positions are required to be filled via a ballot. Bruce intends to have ballot papers issued to every parent in the school community by Fri 23 May with votes to be returned by Fri 30 May. Successful candidates will fill the vacant roles for the remainder of the term of the previous incumbent.

A query was raised in regard to which successful election candidate is appointed to which vacant position, especially if the remaining terms are different. It was agreed that whichever candidate receives the most votes in the ballot would be appointed to the position/role with the longest remaining term. It was noted that out of all council positions/roles, only the Principal does not have a fixed term.

A query was also raised in regard to how 'non performing' council members could be removed. Initial indications are that there is no formal mechanism to remove members.

**Action:** Geoff to circulate appointment dates and terms for each council member.

**Action:** Belinda to clarify of nomination and term of office in the Council's constitution.

**Action:** Belinda to clarify whether there is any formal mechanism for the definition and removal of 'non performing' council members.

**6.5 Independent Public Schools 2013 Update** **Bruce**

Meeting in early April held regarding Task Two (Rick was unable to attend). It is intended to have another meeting on Monday 19 May to review the presentation and provide further input. Bruce has contacted our Education Department representative and will present to them to gain further feedback (date to be confirmed). The presentation will be circulated to all council members for review after workgroup meeting on Monday 19 May. The final presentation to the selection panel is scheduled for either Thursday 05 June or Friday 06 June.

**Action:** Bruce to issue 2 page IPS Fact/FAQ sheet to the school community.

**Action:** Geoff to issue final draft IPS presentation to all council members for review after the workgroup meeting scheduled for Monday 19 May.

**6.6 2013 School Satisfaction Survey 'Top 5' Update** **Bruce**

Bruce acknowledged Dale's significant assistance and contribution to preparing the 2 page summary which will be included in the school newsletter to be published on Thursday 15 May with a link to the full survey results.

**6.7 Uniform – Hair clips** **Belinda**

Policy regarding use of school logo has been raised with the P&C and Fundraising committees.

**6.8 Bullying in Younger Grades****Belinda**

Bruce advised that the teachers of the year 2 boys were aware of the issue. Access to the oval has been restricted to remove 'lack of visibility' areas and individuals have been spoken to. The school chaplain (Steve) is currently running the BUZ Friends Today (problem solving) program. Four year 1 and four year 2 classes are involved with the chaplain delivering one hour long session each week to each class (class teacher present) over 8 weeks. The program teaches kids specific problem solving and friendship skills and it was believed that the pilot program run last year had good success. Bruce noted that there was a cost of \$3,500 to buy all of the resources required to run the classes. East Victoria Park are running similar programs and Bruce had spoken to the (ex) principal who was happy with it. Martha's opinion was that the program was predominantly aimed at younger kids but they are using the program with older kids (years 3, 4 & 5 program referred to a 'Rangers') at East Victoria Park and it seems to be going well.

**7. New Business****7.1 Feedback from P&C Meeting****Dale**

Dale advised that the main focus has been on grants. A small team headed up by Melanie Noid is working towards a calendar of grants for the year. Two grants have been successful (\$1,000 from BankWest for the Kindy nature play area materials and \$2,000 from Department of Local Government & Communities for early learning literacy & numeracy programs including Dianna Rigg {literacy} on 13 May and Dr Paul Swan {numeracy} on 20 May). 3 pending grants (SGIO, Teachers Mutual Bank and Department of Local Government) related to funding for middle school nature play area and associated works and a rehabilitation/revegetation project with native plants for the area behind the amphitheatre. A further 6 potential grants are shortlisted for evaluation.

School grounds and play areas are a big focus. Pro-active team looking after this with a calendar of events established (busy bee's, etc). Planning and funding in progress regarding the sump area nature play zone (this is a big exercise). Planning is also in progress to continue the Wagyl (water serpent) to connect the lower school to the senior school.

OfficeMax competition ('A Day Made Better') – 2 new teachers to KPS have been nominated Alicia Taylor & Audrey de'Cruz have been nominated.

**8. School Council Watching Brief****Bruce****8.1 Curtin Education Community**

No update

**8.2 Independent Public Schools 2013 Update****Bruce**

Refer item 6.5 above.

**8.3 2013 School Satisfaction Survey 'Top 5' Update****Bruce**

Discussion held regarding selecting the 'top 5's' for further review and action. The need to actively promote and link any activities undertaken to survey results (e.g. literacy and numeracy courses) was discussed to provide illustrate to the wider community that the survey results were being actioned.

It was noted that bullying came up as the most negative issue. The BUZ program and restricted access to the oval (refer item 6.8 above) is a response to the concerns over this issue.

Communication to parents – in response to concerns in this regard, all teachers have email links to their classes, notice boards (whiteboards) are in place outside all pre-primary to year 4 classrooms and the 'sick bee' on the school website has been established. It was also recommended that a 'Meet the Teacher' area (teacher profiles) be created on the school's website so that wider community can get some broader background on the teaching staff.

It was agreed that the top issues (positive and negative) be included in this area of the council minutes and feedback and actions taken prior to the meeting be discussed.

**Action:** Bruce to arrange for the 'Meet the Teacher' area to be created and individual profiles to be posted.

## 9. General Business

### 9.1 Maths and Science Groups in Senior Block

**Terrence**

Terrence will continue Sandra Cook's maths group during her absence. Terrence advised that the Science Teachers Association of WA Talent Quest closes in August and he is going to work with the interested group of students to see if a submission can be made. Terrence advised that the main 'success' criteria for this talent quest was the the research and innovation applied by the students.

### 9.2 Computers

**Terrence**

Terrence advised that on 25 May, the computer infrastructure will be upgraded (wireless network access in all classrooms and a new server installed) at a cost of around \$50,000. Next stage is expected to be roll-out of iPads (90 in total) during 2<sup>nd</sup> semester (funded by school reserves). 30 iPads will be deployed in each block. The first roll-out will be a trial with 2015 a more focussed deployment in 2015.

### 9.3 Final Year Graduation

**Steve**

A query was raised regarding the end of year prizes/awards for the 'graduating' classes. Bruce advised that year 6 & 7 will be treated as one cohort (so combined) and that 50 children will 'graduate'. There will be one dux of school but there will be duplicated awards for year 6 and 7. It was noted that it will be more costly this year but the year 6's will get the same as the year 7's.

### 9.4 Issues of Behaviour in S4 (Year 6/7) Class

**Michael**

Concerns recently raised in regard to behavioural issues with a discrete few members of the S4 class and the impact on the education of other students were discussed.

Bruce advised that the senior block classes were set up prior to the start of the 2014 school year based on the personalities expected and teaching staff available at the time, however, Sandra's absence has resulted in changed circumstances. Bruce advised that historically, year 6 is when student personalities start come to the fore. Bruce also advised that the new teaching staff had requested and were receiving additional support during the transition.

Bruce advised that all students were being reminded of the expectations in regard to their behaviour and the impact on privileges (such as attendance at camp) should these expectations not be met. It was suggested that the behavioural standards expectations for the students and the impact on privileges for failure to meet these standards (including the points system) be issued to all parents.

It was noted that teachers and principal are on the 'front line' regarding implementation and management of the schools Behavioural Management policy and that the Council can only support the school and teachers in the drafting and implementation of the policy.

**Action:** Bruce to issue student behaviour standard expectations to all parents.

## 10. Meeting Closed 7:17 pm (so Bruce could enjoy his birthday)

## 11. Next General Meeting

Term 1	Term 2	Term 3	Term 4
19 February	14 May	06 August	29 October Election of Office Bearers
19 March	11 June	03 September	26 November