



KENSINGTON PRIMARY SCHOOL COUNCIL MINUTES

Wednesday 19 March 2014, Meeting 02/2014

1. **Welcome:** Meeting opened at 5:10 pm
Cara Finch resigned from the school council earlier in the week. Cara was thanked (in absentia) for her contribution during her term.
2. **Apologies:** Cara Finch, Marie Short, Raema Stanford
3. **Attendance:** Geoff Smith, Bruce Macauley, Belinda Moharich, Dale Collins, Kevin Trent, Lesley Harris, Lisa Williamson, Martha Walters, Michael Rosich, Rick Hughes, Sandra Cook, Steven Davis

4. Correspondence

In: Nil

Out: Nil

5. Confirmation of Minutes of Previous Meetings

The Council considered the minutes of the meeting of 19 February 2014.

Moved: Steven Davis

Seconded: Lisa Williamson

6. Business Arising from Meeting held Wednesday 19 February 2014

6.1 Parking around the School

Geoff

On-site meeting with Kathryn Deedie (City of South Perth) to discuss off-street parking around the school scheduled for 0830 on Mon 24/03 with decisions reached to be fed back thereafter.

Belinda has approached a traffic consultant to conduct an assessment and report for the City of South Perth with a view to obtaining part funding from the Education Department. Estimated lump sum cost (excluding GST) is approximately \$1,500. It was proposed that, subject to the outcome of meeting on Mon 24/03, that the P&C be approached to fund the consultant's report.

It was noted that the City of South Perth are reviewing infrastructure changes to encourage greater use of bicycles for transport to/from school.

Action: Geoff to provide feedback following meeting with Kathryn Deedie on Mon 24/03.

6.2 Behaviour Management Policy Review

Lisa

Lisa has made a start on the amended Behaviour Management policy document (a summarized version for parents for publishing on the school's website) and intends to have the draft issued for review prior to the next meeting.

Action: Lisa to prepare draft for issue at the next meeting for review.

7. New Business

7.1 2014 School Budget Review

Bruce

The school budget as issued prior to the meeting was discussed. Bruce advised that the 2014 budget had been reduced by approximately \$26,000 (equating to 10%) from the 2013 budget. As fixed charges (such as lease costs, etc.) cannot be reduced, the funding for the children is affected most. In the budget, the 'C' accounts are income (predicted) and the 'D' accounts are expenditure. 'Z' accounts are unallocated funds (a float of between 5 and 8% of the budget). Reserve transfers are funds left over from the previous year prior to moving to the 'N' account which are holding accounts for future known expenditure (e.g. \$98,000 in computing reserve which has been allocated for Wi-Fi infrastructure installation). Bruce also noted that funding is still being received from the National School Partnership but this will not continue in 2015.

Bruce noted that no allocation has been made for additional interactive whiteboards as the utilisation in the junior grades is low. Also, the cost of interactive whiteboards has increased from around \$4,000 in 2013 to around \$5,500 now. At this time, there is no budget allocation for iPad's or the like. If (when) IPS status is achieved, then the potential will exist to encourage students to 'bring your own device'. Concerns were raised that this might be a divisive policy which would have to be mitigated by ensuring that sufficient 'school' devices were available such that every student had access to a device.

Discussion around options for reducing the cost of consumables, especially paper (kindy & PP are high consumers). Bruce noted that the school is not permitted to seek/request donations but can accept unsolicited 'gifts'.

Action: Bruce to follow up with teachers to see where the school community can assist the school minimise costs (e.g. recycling single sided printed paper for kindy/art, etc.).

Queries were raised regarding how the proposed 2014 budget compared to the 2013 budget. It was confirmed that major items had been increased in line with changes in school population. A motion was put forward to accept the proposed 2014 budget which was passed.

Moved: Steven Davis

Seconded: Lisa Williamson

7.2 Advertise for new Council Role

Geoff

Vacant school council role to be advertised for Parent representative for the remainder of Cara Finch's term (further 12 months). Intent is to seek nominations for the next meeting.

Action: Call for nominations for new Parent representative to be issued.

7.3 Feedback from P&C Meeting

Dale

Majority of meeting was focussed on actively seeking funding grants. A grants database is being established linked to funding commitments made by P&C.

8. School Council Watching Brief

Bruce

8.1 Curtin Education Community

ICT conference happening on Tuesday 22/07 with all KPS teaching staff attending as a Professional Development day. The first day of Term 3 (Monday 21/07) will also be a staff Professional Development day.

8.2 Independent Public Schools 2013 Update

Bruce

Various mandatory meetings for IPS are scheduled throughout 2014. Bruce attended a Development Day seminar on Monday 24/02 with 3 tasks being assigned to the school (Bruce distributed copies of Summary of School-Based Tasks paper to members of the school council). Bruce summarised the seminar with general view that it wasn't as well presented as the seminar conducted in 2013 at UWA. The seminar had a range of

speakers. It was suggested that the education review that was ongoing in previous years may have had adverse effect of previous IPS applications.

Bruce is dealing with Task One (feedback from teachers) and will feedback to the school council. It was recommended that to demonstrate the level of community support for the IPS application to the Education department that a survey of school community be conducted. Various methods of engaging the school community were discussed (taking 'straw poll' each morning, petition available for signing each morning with a suggestion box for any queries, etc.) along with how the findings were to be presented. It was noted that the responses to the Development Day tasks needs to be more than 'yes' or 'no'. Geoff will compile the information for Task Two but needs a group to review and propose methods of answering the queries raised. Martha, Belinda, Rick and Steve volunteered to assist Geoff with Task Two and Bruce will participate also. Bruce needs to show progress at the next Development Day (Thursday 03/04) so this cannot wait until the next school council meeting. Geoff will also attend the next Development Day.

Action: Geoff to coordinate a separate session for the group to work on Task Two.

Action: Belinda to speak with a contact to provide suggestions on how best to obtain feedback on the IPS application from the school community.

Action: Bruce to issue 2 page IPS Fact/FAQ sheet to the school community.

It was noted that East Victoria Park primary is an IPS school, however, the application process has changed significantly since then (was a 2 page application but is significantly more than that now). Bruce noted that advice from the appointed mentor for the IPS process was "go in with the right attitude and IPS will be achieved".

Bruce noted that South Perth, Manning and Como are also applying for IPS. Millen and Collier don't appear to be.

The final IPS application takes the form of a presentation to a 3 member panel (which does not include our appointed mentor) later in the year (June). If the school is accepted, training will be given and the following year the school becomes IPS. The presentation assessment criteria of presentation is not clear at this time, however, Bruce will seek clarification.

8.3 2013 School Satisfaction Survey 'Top 5' Update

Bruce

Bruce distributed copies of a comparison of 2011 and 2013 'top 10' survey results. Dale offered to work with Bruce to develop this further with a view to publishing the top 5's (Negatives and Positives) by Monday 31/03.

Action: Publish summarised results of the 2013 School Satisfaction Survey (via newsletter and/or on the website) with subsequent progress updates to follow.

9. General Business

9.1 School Swimming Carnival

Bruce

Bruce noted that the school swimming carnival was a success. A note of thanks was to be recorded in the minutes for all teachers and parents who assisted in the planning and running of the event and especially to Raema Stanford.

9.2 Uniform – Hair clips

Belinda

It was noted that the school newsletter issued earlier in the day included a link to an order form for hair bands and clips that featured the school logo. It was confirmed that the school council had not been approached prior for approval to use the school's logo.

Action: Dale to remind P&C fundraising committee that use of school logo must be ratified by school council.

9.3 Bullying in Younger Grades

Belinda

A number of year 2 parents have approached Belinda about bullying issue which appears to involve a few groups of year 2 boys operating as groups.

Action: Bruce is aware of possible culprits and will increase monitoring

10. Meeting Closed 6:50 pm

11. Next General Meeting

Term 1	Term 2	Term 3	Term 4
19 February	14 May	06 August	29 October Election of Office Bearers
19 March	11 June	03 September	26 November