



Kensington Primary School

P & C Association

Minutes for Annual General Meeting held Tuesday 11th February, 7.30p.m., Staff Room.

1. Welcome.

Attendance: R. Watson, B. Macauley, M. Mairata, L. Parsons, A. Wallace, J. Barrett, R. Hannay, A. Arnold, L. Ryan, J. Safstrom, M. Burling, T. Steers, T. Noske, C. Prue, N. Gallagher, M. Short, N. Carey, R. Lewis, D. Collins, A. Walker, M. Bozich, D. Mundy, K. Trent, S. Henwood, A. Lissienko.
Apologies: C. Parker, S. Szczecinski, M. Noid, M. Sharpham, S. Thompson.

2. *Confirmation of Minutes of General Meeting held Tuesday 19th November, 2013.*

Motion: That the Minutes as circulated be accepted as an accurate record of the meeting.

Moved: M. Mairata

Seconded: C. Prue.

3. *Action from previous meeting:*

Item List	Report from:	Follow-up action taken / needed
Maggie Dent workshops: what happened & what now?!	M. Bozich, D. Collins. B. Macauley	*Approx 220 parents & many staff attended “Resilience” workshop at Cof SP; a great response for week 1 of term, and accruing approx \$1000 recoup of costs. *Huge thanks to all who contributed to making the week’s events so successful. *Staff PD – “Dare to be Exceptional” – attended by teachers & aides. Very positive, inspirational and well received. E-book for staff to read before setting “where to from here?” goals. *Positive feedback from community, fostering trust and cohesion between all stake-holders in the education & support of students. *Maggie Dent donated books to KPS – may form part of a “parent library”. *Next step – creating play areas.
Purchase of Budget items 2014	M. Short	*New chairs for assemblies etc were purchased in Dec 2013 (\$25 x 70), and are proving popular with parents and staff! (\$1750) *The outstanding 2013 P&C commitment to KPS was paid in Dec 2013 (\$20 280). *The 2014 P&C commitment to KPS was paid in early February 2014 (\$32 350). See Annexure 1 for full details of 2014 budget items.
Artist-in-Residence 2014 – initial planning? (Visual Artist this year)	B. Macauley	*Date – Term 2 or 3. *Artist: type of artist / art undecided. If any community members have ideas / recommendations please let B. Macauley know, or notify P&C via the Secretary. *Suggestion: REmida = recycled / reclaimed objects into art works.

Report on End-of-year Disco 2013 (see Annexure 2)	N. Carey	*N. Carey has run the disco for 2 years, and will not be doing so in 2014. A new co-ordinator will be sought in semester 2. *A new DJ might also be needed.
“Charity Status” – update	R. Watson	Letter sent in Dec 2013 to ATO concerning changing entity status has not yet been processed, but is in pipeline. Status can then be verified through ABN look-up website. When change of status successful, next step is registering with the ACNC as a NFP charity.

4. Reports from current office bearers:

a. Treasurer

*2013 financial statements will be presented to auditor (T. Prue) to meet 30.4.14 audit deadline.

*Report Jan 2014: After finalising outstanding financial commitments, KPS P&C has a healthy bank balance, with cash now held in reserve for existing 2014 expenditure commitments, and possible future big-ticket item consideration.

Deposit acc: \$4,376.52 Cash reserve \$23,814.92

b. Principal

*Report tabled (see Annexure 3)

*Short-fall of K & PP students for census in mid-February may lead to KPS “buying” teacher time through school funds to cover staff already employed.

*Miss Lisa – Deputy Principal. Position was won emphatically from a 21-strong field vetted by a 3-person independent interview panel.

*Epi-pens – provision of enough epi-pens to cover future emergencies (as occurred in 2013) is being made (Vista St, PP, Senior block, main block, Sport – special insulated carrier). This could be a budget consideration for P&C in 2015

Questions on Notice	Response from Principal
Mathletics: cost vs outcomes. Is there any evidence that the program is a successful academic investment?	*Very difficult to measure efficacy of program, as take-up is varied, both in class and at home, and differs according to student interest. *An info package for parents may increase understanding and use, but it retains image of popular co-curricular offering. *Data could be collected via survey re use, impact and possible alternatives, particularly for older students.

c. Correspondence:

IN:

Various fundraising brochures

SPCC – Hall Hire

Invoice – Plaque for tiling

Bubbler – donation to KPS P&C

City of Bayswater – Waterland info

OUT:

Letter to ATO re entity status

AGM notification

d. Committee Reports:

i. Bookclub & Library

No report.

ii. Fundraising

*Report tabled – see Annexure 4.

*N. Williams has been co-ordinating the Entertainment book fundraiser for a number of years, and is looking for someone to mentor this year with a view of taking over the role in 2015.

iii. Grounds and Facilities

*Hopefully, there will be an opportunity to start 2014 with a busy bee to finally paint the benches, when the weather cools slightly.

iv. Memorabilia

*Committee is busy cataloguing archival material.

v. Music

No report.

vi. Uniforms

*Shirts and hats in all sizes are still available.

*Hours: Thursday morning, 8.20 – 8.45 in the Music Room.

*The Uniform Shop accepts donations of second-hand uniforms, which are made available for sale at \$2 per item.

e. School Council Rep

*No report. School Council meets in Week 3.

f. President

*No report.

*A big thank-you to everyone who contributed to P&C activities in 2013: a fantastic job all-round!

5. *Election of office bearers for 2014:

Thank-you to all the office bearers for 2013, who performed their roles with enthusiasm and commitment. The following people were duly elected as office-bearers for 2014:

President	Nicky Carey
Vice President	Rebecca Watson
Secretary	Alison Wallace
Treasurer	Trevor Noske
Executive committee	Cathrine Parker, Natalie Gallagher, Julie Barrett & Marie Short
School Council rep	Dale Collins
Uniforms committee	Roxanne Hannay + Gemma Spencer, Nadine Donovan, Donna Sedgwick, Deb Kelly, Robin Wells & Marie Short
Fundraising committee	Julie Barrett + helpers
Grounds & Facilities	Melanie Bozich + Cathrine Parker & helpers
Music committee	Anna Lissienko + helpers
Memorabilia	Karen Mahar + Sharon Szczecinski & Rachel Lewis
Bookclub & Library	Natalie Gallagher + Susan Henwood
School Banking	Shannon Kynaston + Jenny Safstrom

**Creation of "Class reps" list for 2014:*

A draft list of "P&C class reps" was created from volunteers amongst the meeting attendees (see Annexure 5 for list as at 14.2.14). P&C class reps act as liaisons between P&C groups and individual classrooms, to facilitate fundraising initiatives and class support. K. Young-Krebs will follow up with classes still requiring a rep in the coming weeks.

6. General Business:

Item	Raised by:	Information presented	Action taken by meeting
iPads	M. Noid	--	Held over to next meeting
Scitech fundraiser		Information on possible discounted booking fee	Refer to new Fundraising Committee
Grants applications	M. Noid	Grants currently being looked in to: 1. Community Gardens grant - \$20 000. Research has been undertaken to foster community links e.g. with Curtin Uni. Focus would be fruit trees and bush tucker. 2. Telstra Kids Fund - \$1 200. This needs a Telstra employee to act as sponsor – volunteer found at meeting.	Further information to be presented next meeting

7. Other Business:

Item	Action taken
Opportunity for Community Outdoor Cinema evening in Term 4 – Banyan Creative etc. Contact has organised similar events for Subiaco PS.	Referred to Fundraising Committee to follow up.
Other community event / whole-school promotions or opportunities: Barbie in Burbs, Big Campout, Grasshopper soccer.	Referred to Fundraising Committee for possible application, consideration.
Community alert – Syringes found in Morris Mundy Reserve.	Make KPS community aware that this has occurred & exercise caution when playing there.
Calling for volunteers / people with expertise! The Grounds Committee are in the early stages of creating a blueprint for Natureplay areas at KPS. Later on, landscapers, tree doctors, riggers, ropers will all be required to help the vision come alive. Please contact M. Bozich on mbozich@iinet.net.au if you can help, or know of a contact.	Advertise via school newsletter as well.

8. Meeting Close: 9.04p.m.

Next meeting: 11th March, 2014.

P&C COMMITMENT FOR 2014

1. KPS has received **\$32 350 in Feb 2014** from the P&C, being for:

Shade Sail	\$10 000
Cameras	\$3 000
Maggie Dent	\$3 000
Science Resources	\$2 000
Natureplay play area development	\$2 000
PP1 Café Blinds	\$1 500
Vista St Kindy Playground development	\$1 000
On-Site Kindy Playground development	\$1 000
Year 2 Resources	\$1 000
Black Curtaining for UCA performances	\$900
Games Club Resources	\$500
PP Tee-Pee refurbishment	\$150
Artist-In-Residence	\$4 000
Mathletics	\$2 000
PE ribbons & medals	\$1 000
Art Prize	\$200

2. P&C will retain **\$6 900 in 2014** , for ongoing expenses:

5% contingency allocation	\$2 100
Facilities and Grounds working budget	\$2 000
Uniforms	\$1 000
WACSSO	\$950
Insurance	\$250
P&C Disco	\$300
Stationery	\$300

ANNEXURE 2 - DISCO REPORT

Disco 2013

*Great fun. New DJ on the scene – Zac and Lucas Moffit’s stepdad George. I don’t know if he’ll do it again as boys will no longer be at Kensington.

*The Year 7’s did a good job of selling the icy poles and which was a good earner.

*Approx. 280 kids at the two discos

*Door profit = \$196

*Icy poles profit = \$300. This amount is a donation to the school for the ANZAC garden.

Considerations for next year

*Need a bit more interaction for the kids, i.e. organised dance routines, especially for the younger ages.

*Hold the disco in winter inside so it is dark and use the \$300 allocated budget for lights.

*Sell more icy poles at junior disco

ANNEXURE 3 – PRINCIPAL'S REPORT

Principal's Report to the P&C Association 11 February 2014

School Enrolment Numbers as at Friday 7 Feb 2014

Year Group	2014	2013
Kindergarten	74	70
Pre-primary	64	71
Year 1	64	87
Year 2	86	58
Year 3	55	53
Year 4	47	45
Year 5	37	26
Year 6	30	34
Year 7	18	19
Total	475	463

We are desperately looking for more K and P students.

New Staff

We have three new teachers joining us this year.

Emily Hasson Yr 1 Room 1 Graduate teacher

Alicia Taylor Yr 2 Room 5 Graduate teacher

Audrey D'Cruz Yr 2 Room 6 East Kenwick Primary School

They are reporting to me that they love the school and their classes.

Congratulations to Lisa Williamson on winning the permanent role as Deputy Principal. Lisa has a great capacity for hard work and is a welcome addition to the Admin team.

Internal Timetable

At the end of last year we spoke about changing the bell times for the school day. This is to try and maximise the day's learning blocks when students are at their best for sustained learning. I found that the time after lunch under the old system was not as productive as hoped and that discipline problems came to the fore. The 2 hours was usually fill in time with crunch and sip around 2.00pm blowing out to around 15 minutes.

The staff were very strongly supportive of the change of timetable.

School Council endorsed the change at the end of last year.

So far it seems that the change has worked well. Students are adapting very well and seem to be managing their food intake with few problems. A few parents have raised

concerns with me in regards to the shorter lunch play time. However, we usually have younger students taking all of the lunch break to eat and this is a normal process where students become more efficient with time. The older children prefer the shorter eating time and are actually getting more play time than before.

We have separated the Year 1 to 3 and 4 to 7 for both morning and afternoon breaks. This has worked very well.

The one hour afternoon session has been seen as a real plus by staff and students I have spoken to.

I will complete a survey at the end of Semester One to see how the staff and parents respond to the changes.

Maggie Dent

The staff were challenged by Maggie Dent to dare to be Exceptional at Thursday's professional learning session. The interest in the group was extremely high with many staff showing agreement to her major points.

Staff have been given the e-book which Maggie provided as part of the professional learning. We will complete a 'where to from here' after they have read their books (next staff meeting).

Thank you to Melanie and Dale for their passion in seeing this come to fruition. Thank you to the ladies who provided the pizza and salad for the staff and organised the teacher appreciation letters. It all came together as a fantastic collaborative project.

Informal parent feedback (even from fathers) has been very supportive.

Year 6/7 Swimming

This year our Year 6/7 classes will be completing their in-term swimming at Cottesloe Beach. This will commence in Week 6 March 10. Notes will be coming home soon.

Anaphylactic Training

Our school nurse completed an epi-pen training session with all teachers and EAs this afternoon. Staff have been directed to the DoE's e-learning site for access to their training package.

P&C FUNDRAISING COMMITTEE REPORT

TO: KENSINGTON PRIMARY SCHOOL P&C ASSOCIATION

1. **FROM:** MELISSA MAIRATA

2. **SUBJECT:** COMMITTEE REPORT

3. **DATE:** 11TH FEBRUARY 2013

ATTACHMENTS: NIL

1. Suggestions for 2014 Committee

Last Year's Activities by Year Group.

Kindy	Cygnets Movie Night
Pre-primary	Athletics Carnival Lunch & Sausage Sizzle
Year 1 (Rooms 1 & 2)	Athletics Carnival Cake Stall
Year 1 (Rooms 3 & 4)	Kids Cards
Year 2	Hot Cross Bun Drive & Easter Raffle
Year 3	Car Rally
Year 4	Scitech Family Night
Year 5	Sausage Sizzle at the State Election
Year 6	Sausage Sizzle at the Federal Election
Year 7	Bookstall
Committee	Quiz Night
	Entertainment Books
	Read-a-thon
	Election Day Cake Stall

2. Suggestions for 2014 Committee

- Ongoing – Entertainment Books, EziCover book covers, Bubbler, Aussie Farmers Direct, athletics day lunch and cake stall
- Suggestions for this year:
 - Outdoor movie night on the school oval
 - Melbourne Cup ladies lunch – held in a hall and catered for
 - Kids Cards – include other products (e.g. mobile phone covers etc)
 - Lap-a-thon (alternate years with the read-a-thon)
 - Subway lunch (or similar) once a term
 - Family Bush Band Dance Night
 - Pasar Malam Night Market

-ENDS-

CLASS REPS – P&C 2014 – as at 14.2.14

Year	Room	Rep's Name	Email address
K1	Vista St (MWF) Mrs Brown	Lara Parsons	lara.parsons@me.com
K2	Vista St (TThF) Mrs White	??	??
K01	Onsite (MWF) Ms Smith / Ms B	David Mundy	hbmst1@westnet.com.au
K02	Onsite(TThF)Mrs Palmer / Ms B	Sarah Noske	sarah.noske@inet.net.au
PP1	PP1 Mrs White / Mrs van D	Alana Arnold & Jenny Safstrom	alana.adam@optusnet.com.au jenny.safstrom@gmail.com
PP2	PP2 Mrs Harris	??	??
PP3	PP3 Mrs Dellar	Glenda Coote & Mel Byfield	gmcoote@westnet.com.au melbyfield@bigpond.com
1	1 Miss Hasson	??	??
1	2 Mrs Both	Jo Kapica & Tanya Elson	jokapica@gmail.com tanya.elson@gmail.com
1	3 Miss Halim	Alison Walker	brandonnalison@bigpond.com
2	4 Miss May	Alana Arnold & Jenny Safstrom	alana.adam@optusnet.com.au jenny.safstrom@gmail.com
2	5 Miss Taylor	Rebecca Watson	r_r_watson@bigpond.com
2	6 Miss D'Cruz	Tanya Steers & Kelly Penglis	tan_andy@westnet.com.au samkellypenglis@hotmail.com
2 / 3	7 Miss Lally/ Mrs Bennett	Mel Bozich	mbozich@inet.net.au
3	8 Mrs Brown / Mrs Bushen	??	??
3	9 Mrs Coglean / Ms Pedley	??	??
3 / 4	10 Mrs Carter / Mrs Woolfitt	??	??
4	S1 Mrs Nicholas / Miss F	??	??
5	S2 Mrs Skinner	Natalie Gallagher	kandngallagher@bigpond.com
5 / 6	S3 Mrs Millar	Nicky Carey	nicky_carey@hotmail.com
6 / 7	S4 Mrs Cook	Casey Prue	cprue@inet.net.au