

KENSINGTON PRIMARY SCHOOL BOARD



MINUTES

Wednesday 29 March, 2017 - Meeting 02/2017

Attendance	Belinda Moharich (Chair), Alicia Taylor (Secretary), Bronwyn Jones (Principal), Rhonda Skinner, Megan Mehnert, Debb Dellar, Lara Parsons, Susan Lees, Karen Mahar, Jeremy Hogben, Nicole Austin, Donatella Giansante, Pharyn Thompson, Della Nuthall (Guest)		
Item Number	Topic	Discussion / Key Points	Actions / Person Responsible
1	Welcome (Chair)	<p>Meeting Opened at 5:10pm</p> <p><i>The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.</i></p> <p>Welcome to the new Board members.</p>	
2	Apologies (Secretary)	Mark Thompson	
3	Correspondance (Secretary)	Nil	
4	Confirmation of Previous Minutes of meeting held 15 February, 2017 (Chair)	Motion: That the minutes as circulated be accepted as an accurate record of the meeting.	<p>Moved: Karen Mahar</p> <p>Seconded: Bronwyn Jones</p>
5	P&C Report (P&C Representative)	<ul style="list-style-type: none"> The P&C were appreciative of Bronwyn's report regarding myth busting, and trying to minimise the 	

		<p>negative talk in the playground. It is important the P&C and Board are united in their support for Bronwyn and if necessary, refer any parents who have concerns to Bronwyn so they can discuss them in person.</p> <ul style="list-style-type: none"> • The annual DUCKS Camp has now been given the official go-ahead thanks to Bronwyn and Belinda Moharich's untiring efforts to sort out the issues with the Education Department. The DUCKS and school community are very appreciative of their efforts. • The P&C moved to create a Year 6 Fundraising Subcommittee to distinguish activities between the general P&C fundraising. They also reviewed and approved the P&C's 2017 calendar of fundraising events. • A discussion ensued regarding the appropriateness of the Pop-Up Bar event. The P&C will discuss this issue further in future meetings. • All classrooms now have reps. • All roles have been filled on the P&C. • Jenny Brittain presented a potential new tracksuit for the school and the P&C expressed their thoughts on the new kindy t-shirt logo design. • Leanne Hill is creating a register of netball teams and before school sport teams to ensure the school has adequate liability insurance coverage. • The school's Homework club is closing at the end of Term 1. Bronwyn, Belinda Moharich and Alison Wallace are persuing options for an on-site before and after school care facility. • The P&C approved the concept to create a "Community Chest" of P&C money whereby money can be put aside for deposits and other expenses related to the cost of 	
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		engaging specific programs for the school community.	
6	2017 School Budget (Della and Bronwyn)	Della presented the Student Centre Funding Budget for 2017. On the basis of what we were provided, the Board endorsed the 2017 Budget.	Bronwyn – from next year – to create a one page summary to link the figures from the budget to the Business Plan. This will help to show how the budget aligns with and enables the delivery of the strategic priorities and targets detailed in the business plan.
7	Principal's Report (Principal)	<p>Belinda, as Chair of the Board, will write a message to go in the Annual Report.</p> <p>Thank you to Lisa Williamson for writing the School Report Section of the Annual Report. This section highlights the things/events that have been happening at school for the past year.</p> <p>From the Business Plan Target Sub-Committee meeting that was held earlier in the year, Bronwyn has produced documents showing the results and progress made from the Business Plan.</p> <p>The Board endorsed the Annual Report – all approved.</p> <p>Bronwyn and Belinda discussed their efforts over the past few weeks in dealing with the issues arising from the School's Homework Club. On the basis of the current model, the School will not be renewing their contract which will conclude at the end of Week 2 of Term 2.</p>	
8	Community Representative (Belinda)	The Board thanks Fiona Reid for all of her work and the support she has given to the Board and KPS.	Bronwyn and Belinda to contact Fiona to thank her for her time

		No community representative has been decided yet. Belinda to send out invitations soon.	donated to the School Board.
9	New Business		
	9.1 Kindy Uniform Logo (Bronwyn)	<p>Alicia, on behalf of the Uniform Sub-Committee, presented two options for the new Kindy T-shirt logo. The Board discussed the pros and cons of each design.</p> <p>The Board voted and approved the new Kindy Shirt Logo with the circle (in white, large print).</p> <p>A special thank you to Tracey Carpenter for donating her time to create these logos.</p>	Alicia to inform Jenny Britain of the decisions made.
	9.2 Board Dinner	It was agreed that a dinner should be held after the next Board meeting to welcome new members, and thank outgoing members for the time and expertise they will donate/have donated to ensure the effective functioning of the KPS Board. The next Board Meeting date has been changed to Thursday, 11 May to ensure minimal disruption to families who have children completing NAPLAN next term.	Alicia and Nicole to send out an invitation and confirm the booking of The Little Banksia from 7-10pm, Thursday, 11 May.
	9.3 Board Positions	<p>Chair – Belinda nominated herself and all members accepted (no other nominees for this position).</p> <p>Secretary – Alicia discussed her preference to step down from this position as she was keen to dedicate more time to her classroom. Unfortunately no members nominated for the role. A brief discussion was held in regards to splitting the role (eg. someone record the Minutes, someone writes the Agenda, someone does the rest), however it was decided that this will become too complicated as it is</p>	<p>Alicia – prepare a summary email detailing the role of the KPS Board Secretary.</p> <p>All members – please consider stepping up into the role of Secretary as of next meeting.</p>

		important to have a single point of contact for the Board. Alicia and Nicole discussed after the meeting that Alicia would continue in her role and Nicole would take the minutes until a member stepped into the role. Deputy Chair – Jeremy nominated himself and all members accepted.	
10	Board Meeting Reflection (self-nominated)	Karen	
11	Meeting Closed	Meeting Closed at 6:55pm	
12	Next General Meeting	Thursday, 11 May, 2017	

KPS Board Meetings 2017

Term 1	Term 2	Term 3	Term 4
15 March, 2017	11 May	02 August	25 October
29 March	21 June	13 September	06 December

Annual Meeting	Early Term 2 – Date to be advised
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