



KENSINGTON PRIMARY SCHOOL BOARD

MINUTES

Thursday, 11 May, 2017 - Meeting 03/2017

Attendance	Belinda Moharich (Chair), Alicia Taylor (Secretary), Bronwyn Jones (Principal), Rhonda Skinner, Megan Mehnert, Debb Dellar, Susan Lees, Karen Mahar, Mark Thompson, Jeremy Hogben, Nicole Austin, Donatella Giansante, Pharyn Thompson		
Item Number	Topic	Discussion / Key Points	Actions / Person Responsible

1	Welcome (Chair)	Meeting Opened at 5.10 pm The Board pays respect to and acknowledges the traditional custodians of the land on which this meeting takes place, and also pays respect to Elders both past and present.	
2	Apologies (Secretary)	Lara Parsons	
3	Correspondence (Secretary)		
4	Confirmation of Previous Minutes of meeting held 29 March, 2017 (Chair)	Motion: That the minutes as circulated be accepted as an accurate record of the meeting.	Moved: Karen Mahar Seconded: Debb Dellar
5	Secretary Position Open	Secretary position handed over to Donatella Giansante	
6	P&C Report (Nicole)	Nicole reported on last P&C meeting. P&C appreciated alignment of objectives with KPS Board.	
7	Principal's Report (Principal)	<ul style="list-style-type: none"> a. Website smart link will be sorted this term and application will be available soon and notified to community by email. b. Workforce plan to be reviewed based on staff profile. Further discussion next meeting. Document tabled. c. Code of Conduct; the Board approve the Code 	

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		<p>with provision that Revision number and dates are included in format.</p> <p>d. Deed of Licence for "Chess Club": session has been moved to recess timeslot and fees remain unchanged. Board Chair signed off.</p> <p>e. Deed of licence: OSH provider completed a preliminary inspection visit and suggested that the only issues with the site were the need to install two extra roller doors. However, a formal inspection will need to be completed by DCLC. Principal in contact with three out of school care providers to seek interest and proposal to provide services at KPS.</p> <p>f. DPA drafted with notes on effective compliance or opportunity for improvement. DPA is due to be delivered by the end of Term 2. Review tabled.</p> <p>g. Curtin Education Community Network: They have their own public school brochure to which KPS can add their own on our school.</p>	<p>E. Principal to report on this next meeting and put forward any proposals received.</p> <p>F. Principal to circulate draft for reading and comments (eg. Don't understand, don't agree, missing) to Board before next meeting.</p>
8	Business Arising		
	8.1 Community Representative	TBC. Evelyn Walsh, Lecturer at UWA	Chair to confirm next meeting
9	New Business		
	9.1 Annual Meeting	Board approve 7 th June 2017 at 6.00 pm, to host Open	Logistic on refreshment to be followed: catering will be self-



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		Board Meeting. Presentation to participants will include: <ul style="list-style-type: none"> - Annual Report - DPA Report - Introduction to School Board and P&C 	funded by Board members. Everyone to bring a plate of nibbles and a bottle of drink – red, white or soft have been allocated to members
	9.2 Mandatory Criminal History Screening of Board members	Mandatory Criminal History Screening policy: <ul style="list-style-type: none"> - New members will be informed of the requirement before joining; - Current members to apply for it before 30th June 2017. 	Principal to provide information and link to request Criminal screening.
	9.3 School Site - Usage and Costs	Current charge in place for Chess Club is 11 \$ / Hour. Principal provided data on survey of the current fees applied in Deed of Licence in other nearby schools. Como Primary School's schedule appeared the most practical and suitable to the structure of our school: <ul style="list-style-type: none"> - Outdoor areas \$10 or \$20 (regular or casual) - Indoor areas \$18 or \$25 (regular or casual) 	
	9.4 Baha'i Special Religious Education program	Principal explained that last year 20 % of school students participated in the Bahai special religious education program and the lesson duration was 45 min. It was discussed best suitable timeslot to fit the activity	Principal to start conversation with Program coordinator about possibility of grouping PP, Y1, Y2, Y3 and moving to the last hour of school time and having Y4, Y5, Y6



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		within the requirement of the National curricula.	after school. Other options to be sought too.
10	Board Meeting Reflection (Self-nominated)	Completed by Megan Meinhert	
11	Fiona Reid last meeting	Board thanks Fiona Reid on participation to the Board	
12	Meeting Closed	Meeting closed at 7.00 pm	
13	Dinner to follow after this meeting at 7pm to say thank you to past members and welcome to the new members.		

KPS Board Meetings 2017

Term 1	Term 2	Term 3	Term 4
15 March, 2017	11 May	02 August	25 October
29 March	21 June	13 September	06 December

Annual Open Meeting	7 June
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