Minutes of General Meeting held Tuesday 12\textsuperscript{th} March, 7.30p.m., Staff Room.


2. Confirmation of Minutes of Annual General Meeting held Tuesday 12\textsuperscript{th} February, 2013.
   
   **Motion:** That the Minutes as circulated be accepted as an accurate record of the meeting.
   
   **Moved:** C. Prue  
   **Seconded:** M. Mairata

3. Action from previous meeting:

<table>
<thead>
<tr>
<th>Item List</th>
<th>Report from:</th>
<th>Follow-up action taken / needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>REmida:</td>
<td>Many workshops available – jewellery, animals, creations. Costs for incursion = $245 + travel + materials for class of 25. This could be an option for Artist in Residence program in 2014, and will be revisited when planning program in 2014.</td>
<td></td>
</tr>
<tr>
<td>Food Ed:</td>
<td>Information concerning food ed curriculum based program will be referred to B. Macauley for investigation and consideration.</td>
<td></td>
</tr>
<tr>
<td>Purchase of Budget items 2013</td>
<td>M. Short</td>
<td>Undercover area &amp; choir risers invoices paid. 2013 list of P&amp;C-approved expenses has been submitted to Bursar, and money transferred.</td>
</tr>
</tbody>
</table>
Preliminary enquiries have been made through Fremantle Literacy Centre. Available authors – Elaine Forestall, Mark Greenwood, Liliana. B. Macauley

| Date: timing is flexible – would need a week in the school, to cover classes. |
| Cost: minimum $770/day + travel (approx. $4000, which is budget limit) |

Working bee for grounds, painting – follow-up Facilities committee

Covered in report (Annexure 4)

Attaining of “charity status” – follow-up on progress R. Watson, N. Gallagher

An application will need to be made; this will be done by N. Gallagher & R. Watson.

Grants – more information collected (T Steers) PALS funding grants (DIA)

Many grants available. LotteryWest grants may be applicable to kindy, but not PP-7. WasteWise tiered funding strategy grants are also available. Any information on appropriate grants or ideas where to apply may be emailed to kpy64@hotmail.com for consideration / action.

A register of all grants is available from MPs.

4. Reports from current office bearers:
   a. Treasurer
      *Progress report on audited financial statements for 2012 (submission due date to WACSSO 30.4.13); preparations are being made to present books to T. Prue for auditing.
      *Report Jan and Feb 2013 (see Annexure 1)
      Anomalies: *Items listed under Allocated Funds / P&C commitment for 2013 (Memorabilia portfolios and Aluminium seating) are in fact “surplus” items, and the associated monies may if necessary be used for other P&C expenses, at the discretion of the meeting.
      *P&C Levy: The monies collected for the voluntary contribution by OfficeMax are not made available until all ordered booklist items have been delivered.

   b. Principal
      *Report tabled – see Annexure 2.
      *The start to the school year has been somewhat stressful, due to student/staff ratio being over allocation. Options include changing class allocations, or “buying” extra teacher time to keep status quo (this costs $105 000 for 1FTE), or losing a fraction of teacher time, or enrolling more students! This is an ongoing issue.
      *Mr Booker’s retirement: Week 11 school assembly this term will be Mr Booker’s final assembly. KPS will continue while he is “on leave” with an Acting DP from existing staff; a permanent appointment will be advertised later when his retirement takes effect.
      *NAPLAN results – KPS showing gradual improvement as cohorts move through school. This is a positive result for programs already in place – there is always training & assistance available to facilitate staff development in this area.
      *CyberSmart – Tuesday 16th April – information sessions for staff, students, parents.

<table>
<thead>
<tr>
<th>Questions on Notice</th>
<th>Response from Principal</th>
</tr>
</thead>
<tbody>
<tr>
<td>None submitted</td>
<td></td>
</tr>
</tbody>
</table>
c. Correspondence:

\begin{itemize}
\item \textit{IN:} Various emails, Various fundraising brochures, Mark Bishop – Family pack info, Lions Club – Music Tuition / Band Program info, CoISP – flag pole funding opportunity, WACSSO welcome pack documents, newsletters, State Councillor info, pre-election info
\item \textit{OUT:} Various emails, Fundraising mail
\end{itemize}

d. Committee Reports:

i. \textit{Bookclub & Library}

*Scholastic book order catalogues will go home this week.
*A team of helpers are ready to assist in packing orders.

ii. \textit{Fundraising}

*Report tabled – see Annexure 3 for full details
*Calendar set (see Annexure 3).
*Quiz Night – major fundraiser – in Term 1 to promote sociability!
*Raffles – in keeping with the terms & conditions of running raffles without a permit (DeptRGL),
prizes will be capped at $200 total value. This means the Easter basket prizes will be smaller in
size and number - good news for parents; bad news for kids, dentists & the exercise industry!

iii. \textit{Grounds and Facilities}

Report tabled - see Annexure 4.

iv. \textit{Memorabilia}

No report.

v. \textit{Music}

Students have been fitted for uniforms in preparation for performances.

vi. \textit{Uniforms}

*Bucket hats and broad-brim hats are sold out. A small order has been placed to re-stock and
should arrive soon.
*Zip jackets are also being re-stocked, in preparation for the coming cold mornings.
*Winter order forms go out in Week 7.

e. School Council Rep

*Membership – 4 nominations for 1 vacant parent position – this has been filled by negotiation,
thereby negating need for election. The School Council intends to produce a brochure with
member profiles etc to raise community awareness of School Council and what it does
*Road Safety – concerns include parking, school crossing area, traffic flow around school,
protecting private property i.e. verges. The “walking bus” concept will be raised at next meeting.
*The School Council supports any efforts the P&C may make in terms of applying for grants.

f. President

Report tabled – see Annexure 5.
### General Business:

<table>
<thead>
<tr>
<th>Item</th>
<th>Raised by:</th>
<th>Information presented</th>
<th>Action taken by meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>P&amp;C allocated funds 2012 – $4000 for enclosure of the PP2 verandah.</td>
<td></td>
<td>Has there been any further progress on this, since Dept Public Works directives came into effect?</td>
<td>B. Macauley to follow up.</td>
</tr>
<tr>
<td>Tile Mural Proposal for undercover area</td>
<td>K. Young-Krebs</td>
<td>Mel Sharpham (local ceramic artist and parent) has proposed every student at KPS does a self-portrait on a tile (15cmx15cm). All tiles will be erected in a mural to be placed in Undercover area. Proposed P&amp;C funding to cover materials approx $2000. Tiles could have a faction-coloured background (orange for kindy). Picture on tile could be negotiated e.g. theme instead of portrait (6 Noongar seasons, mosaic picture, etc). Tiles could be placed directly on to wall or on to backing boards for ease of re-location if necessary. Apparently, they will be ball-game friendly! Work: all artist time and expertise kindly donated. Tile application – use a parent who is a professional tiler? Is Public Works approval necessary? Funding: Suggestion that swap 2013 Writer for Artist to free up funding was considered, but decision made to keep as is. Writer program important for literacy program as well as arts focus. The P&amp;C has a “surplus” item in the budget ($3500), and this could be used to absorb the costs associated with project. Additionally, there may be an appropriate grant to apply for?</td>
<td>Motion: That the generous proposal be accepted in principle, and funded from “surplus” budget item allocation. Moved: K. Young-Krebs Carried unanimously Based on meeting discussions, further planning will now proceed, and report to next meeting.</td>
</tr>
<tr>
<td>Play Equipment for Onsite Kindy</td>
<td>K. Young-Krebs</td>
<td>Continuing queries from KPS parents as to whether or not stationary playground equipment can be provided for onsite kindy. This ongoing issue was discussed, and meeting agreed that further investigation was warranted.</td>
<td>B. Macauley to follow up</td>
</tr>
</tbody>
</table>
**KPS Canteen**

K. Young-Krebs

Parent volunteers from KPS are keen to start a canteen, one day per week. Proposal to follow.

T. Steers, M. Lindegger are putting together a proposal and initial trial program for a small school canteen. Lunches would initially be offered one day a week, following “green-light” food guidelines. This could expand to include other days / recess. Preparation to be done in Demo kitchen initially, but to grow, canteen would need a proper facility.

The CofSP and the Canteen Assoc have been approached for guidelines, regulations etc.

Interested people can get involved in the planning (email kpy64@hotmail.com for details).

An initial trial will be carried out, possibly in Term 2.

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**P&C 2013 – what are our goals?**

M. Warner

Is there a fundraising focus for purchase / implementation in 2014?

Possibilities: window tinting for hot classrooms, sponsored mini-fete events.

Discussion of how to gather information and support from interested members of the community, other than by attending P&C meetings.

Anyone with specific ideas or queries can email kpy64@hotmail.com

Further discussion of ongoing goals etc will take place at next P&C meeting.

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### 6. Other Business:

<table>
<thead>
<tr>
<th>Item</th>
<th>Action taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Fiona Reid – CofSP councillor for Moresby ward, and Rotary club rep will attend next meeting.</td>
<td>Invitation extended to Cr Reid.</td>
</tr>
</tbody>
</table>

### 7. Meeting Close: 9.03p.m.

**Next meeting:** 14th May, 2013.
Kensington Primary School  
Parents and Citizens Association  
Treasurer's Report  
For the Months of January and February 2013

<table>
<thead>
<tr>
<th>Last Period</th>
<th>This Period</th>
<th>Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPENING BALANCE</td>
<td>64,886.60</td>
<td>64,886.60</td>
</tr>
<tr>
<td>ADD: CASH RECEIPTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank Interest</td>
<td>-</td>
<td>146.68</td>
</tr>
<tr>
<td>P&amp;C Memberships</td>
<td>-</td>
<td>24.00</td>
</tr>
<tr>
<td>P&amp;C Levy</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Uniform Sales</td>
<td>-</td>
<td>4,078.62</td>
</tr>
<tr>
<td>Uniform Orders</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Music Uniforms</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Book Club</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sundry</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>School Banking</td>
<td>-</td>
<td>123.70</td>
</tr>
<tr>
<td>Whiteboard Reimbursement</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Netball</td>
<td>-</td>
<td>648.00</td>
</tr>
<tr>
<td>Fundraising</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Movie Night</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Aussie Farmers</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Entertainment Books</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Easter Raffle</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Election</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Mothers Day</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Scitech</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fun Run</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Faction Carnival</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Kids Cards</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>5,021.00</td>
</tr>
<tr>
<td>LESS: CASH EXPENDITURE</td>
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<tr>
<td>Bank Fees</td>
<td>-</td>
<td>110.75</td>
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<tr>
<td>Faction Carnival</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fete</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Uniform Shop</td>
<td>-</td>
<td>1,083.16</td>
</tr>
<tr>
<td>Movie Night</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Bookclub</td>
<td>-</td>
<td>533.85</td>
</tr>
<tr>
<td>Election</td>
<td>-</td>
<td>228.23</td>
</tr>
<tr>
<td>Scitech</td>
<td>-</td>
<td>200.00</td>
</tr>
<tr>
<td>Fun Run</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Entertainment Books</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Netball Outgoings</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Undercover Area &amp; Music Equip</td>
<td>-</td>
<td>27,837.51</td>
</tr>
<tr>
<td>WACSSO</td>
<td>-</td>
<td>-</td>
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<tr>
<td>CentreWest Insurance</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sundry</td>
<td>-</td>
<td>203.93</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>30,197.43</td>
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<tr>
<td>CLOSING BALANCE</td>
<td>64,886.60</td>
<td>39,710.17</td>
</tr>
</tbody>
</table>

Marie Short – P&C Treasurer
Outstanding Expenditure for 2013
As at 28 February 2013
Approximate only

Allocated Funds - carried forward to 2013
Music Uniforms $500.00
Funds Held for Netball $673.67
Memorabilia portfolios $500.00
$1,673.67

P&C commitment 2013
Artist - In – Residence $4,000
Mathletics $2,000.00
PE Ribbons & Medals $500.00
Reading Materials $5,000.00
Smartboard for Kindy $4,000.00
Year 1 Resources $1,000.00
Non-Fiction library books $1,000.00
Scanner $980.00
Circus Skills program $1,800.00
Aluminium seating stands for UCA $3,500.00
$23,780.00
Total of allocated funds $25,453.67

Available Funds at end of 28 February 2013
Funds in Maxi Direct Account $17,639.19
Funds in Cheque Account (54-0544) $21,900.67
Funds in Cheque Account (21-2258) $20.31
Uniform Shop float $150.00
Cash on Hand $39,710.17
Minus Allocated Funds $25,453.67
Funds Available $14,256.50
Funds Paid to KPS but not yet spent from 2012
Vista St Grounds $900.00
PP2 Verandah enclosure $4,000.00
$4,900.00

Fundraising Report for 2013
As at 28 February 2013

<table>
<thead>
<tr>
<th>Fundraiser</th>
<th>Income</th>
<th>Expenditure</th>
<th>Profit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Movie Night</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
</tr>
<tr>
<td>Aussie Farmers</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
</tr>
<tr>
<td>Entertainment Books</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
</tr>
<tr>
<td>Easter Raffle</td>
<td>-</td>
<td>228.23</td>
<td>-$228.23</td>
</tr>
<tr>
<td>Election</td>
<td>-</td>
<td>228.23</td>
<td>-$228.23</td>
</tr>
<tr>
<td>Mothers Day</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
</tr>
<tr>
<td>Scitech</td>
<td>-</td>
<td>200.00</td>
<td>-$200.00</td>
</tr>
<tr>
<td>Fun Run</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
</tr>
<tr>
<td>Faction Carnival</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
</tr>
<tr>
<td>Kids Cards</td>
<td>-</td>
<td>-</td>
<td>$0.00</td>
</tr>
<tr>
<td>TOTALS</td>
<td>$0.00</td>
<td>$428.23</td>
<td>-$428.23</td>
</tr>
</tbody>
</table>

P&C LEVY - CURRENT STATUS approximate only

<table>
<thead>
<tr>
<th>Number of Families</th>
<th>%</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Received to date</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Outstanding</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Total</td>
<td>321</td>
<td>100%</td>
</tr>
</tbody>
</table>
Principal’s Report to the P&C Association 12 March 2013

School Enrolment Numbers as at Tuesday 12 March 2013

<table>
<thead>
<tr>
<th>Year Group</th>
<th>Feb</th>
<th>Mar</th>
<th>+ or -</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>70</td>
<td>69</td>
<td>-1</td>
</tr>
<tr>
<td>Pre-primary</td>
<td>71</td>
<td>70</td>
<td>-1</td>
</tr>
<tr>
<td>Year 1</td>
<td>87</td>
<td>88</td>
<td>+1</td>
</tr>
<tr>
<td>Year 2</td>
<td>58</td>
<td>56</td>
<td>-2</td>
</tr>
<tr>
<td>Year 3</td>
<td>53</td>
<td>51</td>
<td>-2</td>
</tr>
<tr>
<td>Year 4</td>
<td>45</td>
<td>44</td>
<td>-1</td>
</tr>
<tr>
<td>Year 5</td>
<td>26</td>
<td>26</td>
<td>X</td>
</tr>
<tr>
<td>Year 6</td>
<td>34</td>
<td>32</td>
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</tr>
<tr>
<td>Year 7</td>
<td>19</td>
<td>19</td>
<td>X</td>
</tr>
<tr>
<td>Total</td>
<td>463</td>
<td>455</td>
<td>-8</td>
</tr>
</tbody>
</table>

Males = 237
Females = 218

Numeracy Up-skilling
As part of the school’s ILNPP funding Lyn Both, Jo Lally, Deb Dellar, Rhonda Skinner and Chris Cook attended two days of intensive training in numeracy practice on Thursday 28 Feb and Fri 1 March. All reported back that they got a lot from the two days and are now planning with Chris to spread the information to our clusters. Numeracy will become the school’s focus after this term as it is hoped that the literacy leaders have embedded good practice over the last 12 months.

Mr Booker
A few weeks back Mr Booker informed me that he has decided to retire. He will take Long Service Leave during next Term and it is his intention not to return once his credits have run out. Mr Booker has been at this school as the deputy for 23 years. In the short time that I have worked with him I have found him to be passionate about the school, its history and in particular the students. As the only other male staff member at Kensington I am going to miss his sage advice, dry sense of humour, knowledge and help lifting heavy things! The ladies in the front office are organising a surprise afternoon tea for staff and I’m sure they will love to hear from this association if it has any ideas that will help give Alan an appropriate send off.
I will announce to the school community Mr Booker’s retirement at tomorrow’s assembly.

My School Website
Principals were given access over a short period of time to view the latest My School website. From what I can see after a very superficial look is that whilst Kensington performs at reasonable levels compared to all other schools we are behind like schools across a number of areas. The good news is that we are beginning to see some better value adding and a lessening in the gap. The ILNPP funding has been given to Kensington in 2012-2014 to address these concerns and I’m keen to see good practice translated into better result over a period of time.
It must be remembered that NAPLAN tests are one test conducted on one day and that different cohorts produce different results the 5 year trends do give a fairly good indication of improvement.

Chaplain
Last week I attended an interview for a new chaplain which we will share with East Victoria Park Primary School. Stephen Mottram will be working here one day a week with Raema Stanford as part of our pastoral care team. Days and the like are yet to be negotiated but it is great to be finally assigned a chaplain to the school on a regular basis.

Circus
The circus skills incursion commenced yesterday with 9 classes learning to juggle and plate spin by the end of today. I have been down to watch these lessons and I'm impressed by the quality of your children's skills and the instruction given. Hopefully you'll all be able to come along in the last week to the Carnivale!

Student Leaders
This Friday I will be taking our four student leaders to the National Young Leaders Day at the Perth Convention Centre. The students will be exposed to a number of inspirational speakers during the day and will hopefully be inspired to continue their leadership with the school community.

School Kitchen
Waiting for Della to come back from LSL to go out and get oven and fridge for this school resource.

Congratulations
Well done to our fundraising committee on the fantastic effort put in for Election Day. I was amazed at the support given for the cake stall and the time put in to the sausage sizzle. It was great to see how the committee was able to involve children in the activities.

Grounds Committee
I met with Cath on Monday to discuss ideas for the grounds committee. It was very heartening to hear and see everything that the P&C Association has done at this school over many years. Hopefully this support will continue and the children will benefit from the improvements made.

Community Grants
This issue was discussed at our last meeting. I took it to the School Council who strongly endorsed the concept of using community members with expertise to help us apply for funding grants that may come up through the year. All Council members will keep an eye out for any applicable grants and bring these to the attention of our groups to see if they are appropriate and who may be able to help us write the submissions.

Cybersmart Outreach Program
On Tuesday 16 April Kerry Jarvis from the ACT will be at Kensington Primary School to present to parents about being Cybersmart. This is an Internet Safety Awareness Program designed to inform you how to protect your children from some of the common threats associated with Internet. The upper-school students and staff will be inserviced on the same day.
1. Fundraising Calendar –
   • Has now been set for the year and each class has been allocated a fundraising activity.
   • A copy of the fundraising calendar for 2013 is attached.

2. State Election Day Cake Stall & Sausage Sizzle -
   • This was our first fundraiser for the year.
   • Cake boxes were distributed to all children in the school on Friday 2\textsuperscript{nd} March.
   • Approximately 180 cake boxes were received.
   • Expenses were $228.33
   • The $25 gift voucher that was kindly donated by Westbooks for the raffle will be drawn at assembly tomorrow.
   • Total profit from the cake stall was $1483 (to be confirmed by Treasurer)
   • Nicky Carey did a great job coordinating the sausage sizzle.
   • Total profit from the sausage sizzle stall is to be confirmed.
   • Total profit from both combined will be in excess of $2000.
   • The committee will run this again on Federal Election Day on Saturday 14\textsuperscript{th} September

3. Entertainment Books –
   • Nicola Williams will once again coordinate the sale of the Entertainment Books and information will be going home soon in relation to orders.

4. Kindy Movie Night –
   • Has been booked for \textbf{Thursday 30\textsuperscript{th} May} at the Cygnet Cinema in Como and the deposit has been paid.
   • The movie is \textit{The Great Gatsby} and the date coincides with the Australian opening night of the film.
   • Nicola Alderton and the kindy representatives will coordinate this event from this point on.

5. Hot Cross Bun Drive & Easter Raffle -
   • We decided to run a hot cross bun drive in addition to the Easter Raffle this year.
   • Jenny Brittain and the Year 2 class representatives are coordinating the hot cross bun drive with Bakers Delight at Victoria Park.
   • The Easter Raffle is also underway.
• There are some issues with the Department of Racing & Gaming in relation to applying for a permit to run raffles such as these and this will addressed later in this report.

6. Scitech Family Night

• Has been booked for **Friday 2nd August** and the deposit has been paid.
• Melissa Mairata will liaise with the Year 4 class representatives in relation to this event.

7. Quiz Night

• Will be one of the major fundraising events for the year.
• The date has been set for **Friday 5th April** and the deposit has been paid for the South Perth Civic Centre as this was a more cost effective and nicer venue than the Leisurelife Centre in Vic Park.
• Please spread the word in the school community and wider community to generate interest in the Quiz Night.
• Tables of 8 and we are aiming for around 37 tables as we can seat 300 in the venue.
• We have received some generous donations but are keen to secure more so if you have contacts who may be interested in donating to the Quiz Night or sponsoring a round then please ask them to contact mmairata@iinet.net.au or seek the donations on our behalf.

8. Raffle Terms & Conditions

In line with the conditions set by the Gaming and Wagering Commission Act 1987 (“the Act”), charitable groups, community-based organisations and sporting bodies can use lotteries to raise funds if they are not held for personal or commercial gain and the organisation abides by the conditions set out in the Act. The Act has ramifications for the way KPS P&C currently runs its Easter and Mother’s Day Raffles where tickets are sent home to parents to sell.

Standard Lottery

• When an organisation sells lottery tickets to the public for more than one day, it is called a Standard Lottery.
• You need a permit.
• The permit application form is available from the Licensing Division. Return it at least 7 days before the lottery is due to start (when tickets go on sale). The application fee must be paid at the same time. The permit generally is valid for three months, so you can sell tickets during that time. If you need an extension, apply in writing at least seven days before the original closing date.
• The way our current Easter Hamper and Mother’s Day raffles are conducted means they full under a Standard Lottery.

Small Private Lotteries

• Section 103 of the Act provides that small private lotteries can be held without a permit in the following circumstances:
  1. Where tickets are sold to persons who work or reside on the same premises, or to persons who are all members or the guest of a member of a body of persons (i.e. a club), where the sale of tickets and the declaration of prizes takes place within 8 days and the maximum value of the prize does not exceed $1 000.00; (one thousand); or
  2. Where the sale of tickets and declaration of the result takes place on the same day and on the premises on which the tickets are sold and the aggregate value of the prizes offered or distributed does not exceed $2 000.00 (two thousand).
  3. The Easter Raffle and Mother’s Day Raffle do not qualify under this category because the P&C send raffle tickets home to be sold – they are not sold on the school grounds to people who only work or reside on the same premises.
**Minor Fundraising Activities**

- Section 108 of the Act provides that organisations may conduct minor fundraising activities, such as:
  - guessing competition or any other competition in which success does not depend to a substantial degree on the exercise of skill without a permit in the following circumstances;
  - a number game based on sporting achievements of a public nature;
  - a raffle, chocolate wheel, art union or other scheme or device for the disposition of property or
  - any other minor fundraising activity, which would otherwise be taken to constitute gaming, betting, or a lottery, when conducted as a means of raising money for the benefit of community, cultural, ethnic or charitable purposes, and not for the purpose of private gain or any commercial undertaking, shall, provided the aggregate value of prizes offered or distributed does not exceed $200.00 (two hundred), not be taken to be unlawful and shall be deemed to be conducting a permitted amusement with prizes. The only exception in terms of the aggregate value of prizes exceeding $200.00 (two hundred) for a minor fundraising activity is for a football tipping competition, where the aggregate of the prizes offered for the football season to which the competition relates, shall not exceed $10 000.00 (ten thousand).
  - Our Easter Raffle and Mother’s Day raffles could fall under Minor Fundraising Activities if the P&C limited the aggregate value of the prizes to $200. We would therefore not require a permit to conduct such raffles.

- If the P&C wishes to continue to send tickets home to be sold then the following must occur.
  - A permit must be applied for and granted.
  - Tickets would need to be designed and printed on the photocopier displaying the following information.
    - permit number;
    - price of ticket;
    - description and value of prizes;
    - ticket number name and contact number of permit holder;
    - name of organisation;
    - closing date of ticket sales, and drawing date; and
    - name/date of newspaper in which results will appear
  - All tickets must be sold at the price authorised by the permit. For example: 20 cents each or 5 for $1.00, not 20 cents each and 6 for $1.00.
  - Tickets cannot be sent or posted to any person for the purpose of sale to or by that person, unless their consent has previously been obtained to either buy or sell tickets in the lottery.
  - A written record shall be kept by the permit holder of the numbers of the tickets issued for sale and the names and addresses of the person to whom they were issued, the number of such tickets issued that have been sold and the number of tickets returned unsold.
  - No person under the age of 12 years shall be permitted to sell tickets in the lottery.

**Recommendation:** These onerous conditions for such a small raffle mean that it is not viable to continue to run the raffles as we have in the past. It is recommended that where tickets are not sold on the day (as with the movie fundraising night), the total value of the prizes be capped at $200 to avoid the need to apply for a permit and therefore ensure compliance with the Act.
KPS P&C FUNDRAISING CALENDAR 2013

**Term 1**

- **9th March**  Week 5  Election Day Cake Stall  Committee
- **9th March**  Week 5  Election Day Sausage Sizzle  Year 5
- **March**  Week 8  Hot Cross Bun Drive & Easter Raffle  Year 2
- **5th April**  Week 9  Quiz Night  Committee

**Term 2**

- **10th May**  Week 1  Mother’s Day Raffle  Pre-Primary
- **30th May**  Week 4  Cygnet Movie Night – The Great Gatsby  Kindy (On-site & Vista St)

**Term 3**

- **2nd August**  Week 2  Scitech Family Night  Year 4
- **23rd Aug**  Week 5  2nd Hand Book Sale & Read-a-thon  Year 7
  (To coincide with Book Week)
- **6th Sept**  Week 7  Faction Athletics Lunch & BBQ  Pre-Primary
  Faction Athletics Cake Stall  Year 1 (Rooms 1 & 2 only)
- **14th Sept**  Week 8  Federal Election Sausage Sizzle  Year 6

**Term 4**

- **27th Oct**  Week 3  Car Rally  Year 3
- **November**  Kids Cards & Calendars  Year 1 (Rooms 3 & 4 only)
FACILITIES REPORT

Have had a walk around the school and brief chat with Mr Macauley re facilities for this year.

*Shade sails in junior playground need attention. Will contact Ian Orrman as he may know who put them up and when, and can then contact to get fixed. Also need to arrange to have sails taken down during winter months.

*We need a big busy bee for all gardens, will organize this for a weekend over the next few months.

*Painting. The dragon outside the toilet block needs redoing after concrete works last year. We will contact the appropriate person as I’m sure Harry had said that the repainting was part of their contract when they were pulling up the concrete. We also have to paint benches in quadrangle, we have paint stored in Lauries shed for this.

*The anti-graffiti paint still needs to go on the limestone wall above the amphitheatre.

*Veggie garden

This has been talked about for years with different parents and staff. We need the support of a teacher to co ordinate as well as all teachers support before looking at a big project like this. We will have further discussions about this.
Thank you to everyone for coming along this evening. The 2nd KPS P&C meeting for 2013. It is great to be back in the role of President after a two year break.

We have a fantastic team of people on the P&C executive this year, and wonderful committee members

KPS P&C Finances

The Treasurer’s report is out for January and February 2013.

A reminder of the funding situation as it occurs at KPS. Funds raised throughout 2013 will be allocated at the end of 2013 for items in 2014.

Please see the table below for allocation of monies for this year, 2013, as decided at the end of 2012 by the KPS P&C Executive. Please note that should more urgent items arise during 2013, funding may be adjusted slightly as required.

<table>
<thead>
<tr>
<th>KPS P&amp;C Allocated funding for 2013</th>
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<tbody>
<tr>
<td>Arrist in Residence</td>
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<td>Mathletics</td>
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<tr>
<td>PE Ribbons &amp; Medals</td>
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<tr>
<td>Reading Materials</td>
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<tr>
<td>smartboard - Kindy</td>
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<tr>
<td>Year 1 Resources</td>
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<tr>
<td>Non Fiction Libaby books</td>
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<tr>
<td>Scanner</td>
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<tr>
<td>Circus Skills Program</td>
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<tr>
<td>Aluminium Seating - UCA</td>
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<tr>
<td><strong>Total</strong></td>
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</tbody>
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Fundraising Notes

A huge congratulations to Mel Mairata and the fundraising team for pulling together such a fantastic cake stall and sausage sizzle at the election on the weekend. Approx $1,400 from cake stall, and approx. $600 from sausage sizzle. Well done to all families for their contributions!

Lots of interesting fundraising events are coming up throughout 2013. Important for Parent Reps to get info out to parents via e-mail when asked by the secretary.
On behalf of the KPS P&C I would like to welcome all families (new and old) to KPS for 2013.

The role of the KPS P&C is to promote the interests of the school by bringing parents, citizens, pupils and teaching staff into close cooperation. The P&C also works together to provide additional equipment required by the school that is not provided directly by government funding.

Membership of the KPS P&C is open to all members of the school community, parents, teachers & citizens. Membership for the year is $1.

P&C meetings are held at 7:30pm in the school staff room on the 2nd and 6th Tuesdays of every term. All members are welcome to attend (you can join on your first meeting).

What a wonderful team of positive people we have on the P&C committee for 2013. The fundraising ladies have been on the case already and have lined up a fantastic list of events for the year. Stay tuned!

Thanks everyone. Here’s to a great 2013.

Kristie Young Krebs ☺